



## Move-in / Move-out Checklist

Property Address \_\_\_\_\_

Move-in Date \_\_\_\_\_

Item / Area	Move-in	Move-out	Cost
Kitchen Floor			
Kitchen Ceiling / Lights			
Stove			
Stove (Controls)			
Burner-drip pans			
Oven Racks			
Broiler Pan			
Hood / Filter			
Fan / Light			
Countertop			
Sinks / Faucet			
Drains / Disposal			
Dishwasher			
Outside / Controls			
Inside (All Parts)			
Refrigerator (outside)			
Refrigerator (Under)			
Refrigerator (Inside)			
Refrigerator (Ice Trays)			
Kitchen Cabinets			
Kitchen Cabinets (Doors)			
Kitchen Cabinets (Shelves)			
Kitchen Sink (Under)			
Bathroom Floors			
Bathroom Walls			
Towel Racks			
Bathroom Doors			
Bathroom Ceiling / Lights			
Bathroom Exhaust			
Toilets and Toilet Seats			
Bathroom Counters			
Bathroom Sinks			
Bathroom Faucets / Drains			
Bathroom Cabinets			
Medicine Cabinets			



Bathroom Mirrors			
Bathtubs / Showers			
All Bathroom Tile			
Living / Dining Floors			
Living / Dining Walls			
Living / Dining Ceilings			
Living / Dining Lights			
Living / Dining Windows			
Living / Dining Screens			
Living Dining Blinds			
Fireplace Interior			
Fireplace Exterior			
Bedroom Floors			
Bedroom Walls			
Bedroom Windows			
Bedroom Window Screens			
Bedroom Closet			
Bedroom Ceiling / Lights			
<b>Repairs</b>		<b>Cost</b>	
Cleaning			
Painting			
Carpet / Floors			
Windows / Window Treatments			
Maintenance / Other Repairs			
Total			

**(If additional pages are needed, please attach, both parties to receive a complete copy)**

Additional Comments:

Tenant has inspected the above premises prior to occupancy and accepts it with the conditions and/or exceptions noted above. Tenant acknowledges this report as part of the lease with Denver Realty Group for the above premises. Tenant agrees to return the premises in like condition upon termination of tenancy, normal wear and tear excepted.



This form must be signed and emailed to [PropertyManagement@DenverRealtyGroup.com](mailto:PropertyManagement@DenverRealtyGroup.com) within 72 hours of taking possession. If this form is not completed and returned to Denver Realty Group within 72 hours of possession, you will be liable for any damaged not recorded.

**This form is not to be used to request maintenance. If you have a maintenance request, please login to your tenant portal via [www.DenverRealtyGroup.com](http://www.DenverRealtyGroup.com) and click on the "Tenant / Owner Login" link.**

\_\_\_\_\_  
Move-In Date

\_\_\_\_\_  
Resident Signature (Move-In)

\_\_\_\_\_  
Move-Out Date

\_\_\_\_\_  
Resident Signature (Move-Out)

Move-In:    \_\_\_\_\_ Key    \_\_\_\_\_ Club Key    \_\_\_\_\_ Mail Key    \_\_\_\_\_ Other Key/Openers

Move-Out:    \_\_\_\_\_ Key    \_\_\_\_\_ Club Key    \_\_\_\_\_ Mail Key    \_\_\_\_\_ Other Key/Openers